



Viersen, 1st March 2020

Important information for suppliers and customers of EA Elektro-Automatik

## CORONA VIRUS MEASURES & DIRECTIVES

To minimise the risk of infection for EA Elektro-Automatik employees and, to avoid any negative effects of the Corona virus outbreak on our Viersen factory production as much as possible (e.g. temporary factory closure), all visits from EA personnel to suppliers, customers, trade shows whatsoever are suspended until further notice. Furthermore, all visits from external visitors to EA such as suppliers, customers, service renderers etc. are suspended as well.

EA Elektro-Automatik has also adopted various internal measures to reduce the risk of infection to an absolute minimum, e.g.

- EA personnel need to stay within their own department, i.e. they are not allowed to move/walk between departments.
- Special hygienic behaviour and measures as suggested by the International Health Authorities against epidemic infections, have been instructed to minimise contagious risks.
- EA Cantine and meeting points have been closed so they may not be accessed anymore.
- EA personnel has been asked to apply the same protective and prophylactical measures in their private environment.
- Communication with customers, suppliers, service renderers and authorities will be exclusively maintained via communication medium such as phone, email, webex, skype, facsimile, web etc.

In the sense of the health of EA Elektro-Automatik employees, their well being and, for securing a full operationability of our EA Viersen factory, we kindly ask your for your understanding.

The measures will stay in place until further notice.

Yours sincerely,

**EA Elektro-Automatik**  
Sales & Marketing Manager

Wolfgang Horrig